

**The Following Members Were Present:**

Diane Huber, Chair  
John Woodley, Vice Chair  
Rachel Stack, Councillor and Member  
Pat O'Connor, Member

**The Following Individuals Were Present:**

Kevin Zettel, Police Chief  
Jeremy Mighton, Deputy Police Chief  
Ken Cook, Inspector  
Tracey Guy, Board Secretary  
Hank Zehr, Police Service Advisor (Zone 5), Inspectorate of Policing, Ministry of the Solicitor General

**The Following Members Were Absent:**

Greg Thede, Member

1. **Call to Order**

The Chair called the meeting to order at 16:30 hours with a Land Acknowledgement and welcomed everyone.

2. **Approval of Agenda**

**Motion 1 – John Woodley/Pat O'Connor**

**That the Agenda for the Public Meeting of the Saugeen Shores Police Service Board dated July 16, 2025, be approved**

**Disposition – Carried**

3. **Declaration of Pecuniary Interest**

No declarations of pecuniary interest were declared, however the Chair advised that the members could declare at any time in the meeting.

4. **Delegations**

1. Police Exemplary Service Medal

Deferred to a future meeting.

5. **Adoption of Minutes**

**Motion 2 – John Woodley/Pat O'Connor**

**That the Minutes of the Public Meeting of the Saugeen Shores Police Service Board dated June 18, 2025, be approved.**

**Disposition – Carried**

6. **Reports**

1. **Chief's Report**

Personnel Training

1. Law Enforcement Bicycle Association (LEBA) – Cst. Newman & Cst. Ross  
Constable Newman and Constable Ross attended the LEBA training course hosted by the Owen Sound Police Service from June 24 – 26, 2025.

Ministry Reports

Community Safety and Policing Act

New Procedures issued since last meeting:

- NIL

Updated Procedures issues since last meeting:

- NIL

Police Service Reports

1. Reports Submitted to the Police Service Board:
  - June 2025 Stats Analysis (OnCall Analytics)
2. OPP Municipal Policing Bureau – Section 14 Agreement  
No update at this time.

Events / Committees

1. Georgian College Advisory Committee – Police Foundations  
On June 16<sup>th</sup> 2025, the Chief was appointed to the Georgian College Advisory Committee for the Police Foundations Program. As a Committee Member, he can assist in ensuring the programs offered are relevant and current, and enhance the partnership between the College and the Community. This will also work toward our police service’s goal of identifying potential recruit applicants and ensuring that the contents of the course help to prepare students for a career in law enforcement.

**2. Deputy Chief’s Report**

Deputy Chief presented the Quarter 2 statistics.

<b>2<sup>nd</sup> Quarter Occurrences (01APR25 – 30JUN25)</b>	<b>Year-to-date Occurrences (as of June 30, 2025)</b>
2018: 1,996	2018: 3,707
2019: 2,823	2019: 5,066
2020: 2,772	2020: 5,285
2021: 3,125	2021: 5,799
2022: 2,760	2022: 5,062
2023: 3,493	2023: 6,629
2024: 2,909	2024: 5,462
2025: 2,991	2025: 5,783

<b>2<sup>nd</sup> Quarter Charges (01APR24 – 30JUN24)</b>	<b>Year to Date charges (as of June 30, 2025)</b>
2018: 628	2018: 1,255
2019: 899	2019: 1,683
2020: 671	2020: 1,483
2021: 865	2021: 1,682
2022: 684	2022: 1,417
2023: 1072	2023: 2,076
2024: 931	2024: 1,649
2025: 750	2025: 1,495

**3. Chair's Report**

1. 2025 Catherine Martin Award of Excellence in Media Relations  
The Chair advised that Constable Gordon received the Award at the annual OACP Conference in Blue Mountains. It was an excellent presentation, and she was recognized for her outstanding leadership in the Police Service's media and public engagement strategy. The Board congratulated Constable Gordon.

2. Police Event – August 13, 2025  
Due to busy summer season, the event is cancelled until 2026.

**7. Unfinished Business**

1. Community Safety & Police Act (CSPA)  
Hand Zehr presented the recent IPC Memorandum.

**8. New Business**

1. Boards Annual Report  
Hank Zehr confirmed the report produced by Chief Zettel meets the requirements of the CSPA for the Boards Report. It will be circulated to Town Council as information, when completed.

**9. Communications**

The following correspondence was provided for information:  
1. Town of Saugeen Shores Transportation Master Plan – Public Engagement  
2. OAPSB Quarterly Newsletter – April-June 2025

**10. Next Meeting**

August 13, 2025 at 16:30 hours

11. **Closed to Public**  
**Motion 3 – Rachel Stack/John Woodley**  
**That the Saugeen Shores Police Service Board meet in Closed to Public session to discuss matters in accordance with Community Safety and Policing Act as follows:**
- a) **Closed Session Minutes dated June 18, 2025;**
  - b) **Regarding Section 44 (2) (b) personal matters about an identifiable individuals, including members of the police service or any other employees of the board; and**
  - c) **Regarding Section 44 (2) (d) labour relations or employee negotiations.**
- Disposition – Carried**

12. **Business Arising from Closed Session**

The Chair reported the following:

1. The Closed Session Minutes dated June 18, 2025 were approved.
2. Direction was given to pass the following motions in Open Session:

**Motion 4 – Pat O’Connor/Rachel Stack**

**That the Saugeen Shores Police Service Board approve extending a conditional letter of offer to Cadet Applicant #1 effective September 8<sup>th</sup>, 2025. The letter of offer is contingent upon a background investigation that is acceptable by the employer.**

**Disposition – Carried**

**Motion 5 – Rachel Stack/John Woodley**

**That the Saugeen Shores Police Service Board approve extending a conditional letter of offer to Cadet Applicant #2 effective September 8<sup>th</sup>, 2025. The letter of offer is contingent upon a background investigation that is acceptable by the employer.**

**Disposition – Carried**

3. Direction was provided to Senior Officers to report at a future meeting regarding labour relations.

13. **Adjournment**

**Motion 6 – Pat O’Connor/John Woodley**

**That this meeting of the Saugeen Shores Police Service Board does now adjourn at 18:01 hours.**

**Disposition – Carried**

Original Signed

Chair

Original Signed

Secretary